

## Kooka Subang Attendance for April 2020

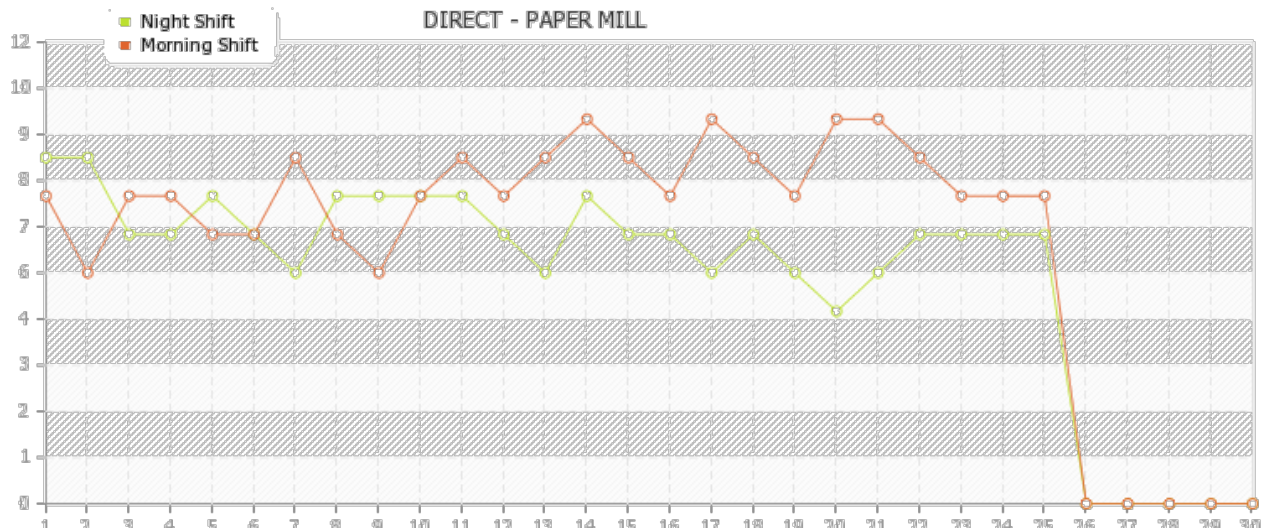
| Date | SECURITY DEPARTMENT |         | PRODUCTION |         | HQ WAREHOUSE (EXPORT) |         | PAPER MILL |         | HQ WAREHOUSE (LOCAL) |         | QUALITY CONTROL |         | ENGINEERING |         | STORE-PACKING MATERIAL |         | JOHOR BRANCH CONVERTING |         | HQ WAREHOUSE |         | STORE-JUMBO ROLL/PULP |         | TECHNICIAN |         | ADMINISTRATION |         | LOGISTIC |         | SHIPPING |         | HQ SALES |         | PURCHASING |         | PLANNER |         | ACCOUNTS & FINANCE |         | IT DEPARTMENT |         | TOTAL |    |
|------|---------------------|---------|------------|---------|-----------------------|---------|------------|---------|----------------------|---------|-----------------|---------|-------------|---------|------------------------|---------|-------------------------|---------|--------------|---------|-----------------------|---------|------------|---------|----------------|---------|----------|---------|----------|---------|----------|---------|------------|---------|---------|---------|--------------------|---------|---------------|---------|-------|----|
|      | Night               | Morning | Night      | Morning | Night                 | Morning | Night      | Morning | Night                | Morning | Night           | Morning | Night       | Morning | Night                  | Morning | Night                   | Morning | Night        | Morning | Night                 | Morning | Night      | Morning | Night          | Morning | Night    | Morning | Night    | Morning | Night    | Morning | Night      | Morning | Night   | Morning | Night              | Morning | Night         | Morning |       |    |
|      |                     |         |            |         |                       |         |            |         |                      |         |                 |         |             |         |                        |         |                         |         |              |         |                       |         |            |         |                |         |          |         |          |         |          |         |            |         |         |         |                    |         |               |         |       |    |
| 1    | 11                  | 0       |            |         | 13                    |         | 22         |         | 8                    |         | 0               |         | 0           |         | 10                     |         | 0                       |         | 3            |         | 10                    |         | 6          |         | 1              |         | 7        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 91    |    |
|      | 5                   | 6       | 0          | 0       | 4                     | 9       | 10         | 12      | 2                    | 6       | 0               | 0       | 0           | 0       | 3                      | 7       | 0                       | 0       | 1            | 2       | 0                     | 10      | 0          | 6       | 0              | 1       | 0        | 7       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 25      | 66    |    |
| 2    | 11                  | 0       |            |         | 16                    |         | 20         |         | 9                    |         | 0               |         | 0           |         | 9                      |         | 0                       |         | 3            |         | 10                    |         | 5          |         | 1              |         | 5        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 89    |    |
|      | 4                   | 7       | 0          | 0       | 5                     | 11      | 10         | 10      | 3                    | 6       | 0               | 0       | 0           | 0       | 3                      | 6       | 0                       | 0       | 1            | 2       | 0                     | 10      | 1          | 4       | 0              | 1       | 0        | 5       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 27    | 62 |
| 3    | 12                  | 0       |            |         | 14                    |         | 20         |         | 9                    |         | 0               |         | 0           |         | 10                     |         | 0                       |         | 2            |         | 10                    |         | 4          |         | 2              |         | 8        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 91    |    |
|      | 5                   | 7       | 0          | 0       | 5                     | 9       | 8          | 12      | 2                    | 7       | 0               | 0       | 0           | 0       | 3                      | 7       | 0                       | 0       | 1            | 1       | 0                     | 10      | 1          | 3       | 1              | 1       | 1        | 7       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 27    | 64 |
| 4    | 11                  | 0       |            |         | 12                    |         | 18         |         | 7                    |         | 0               |         | 0           |         | 11                     |         | 0                       |         | 3            |         | 8                     |         | 5          |         | 0              |         | 4        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 79    |    |
|      | 5                   | 6       | 0          | 0       | 4                     | 8       | 8          | 10      | 3                    | 4       | 0               | 0       | 0           | 0       | 3                      | 8       | 0                       | 0       | 1            | 2       | 0                     | 8       | 1          | 4       | 0              | 0       | 0        | 4       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 25    | 54 |
| 5    | 9                   | 0       |            |         | 15                    |         | 16         |         | 8                    |         | 0               |         | 0           |         | 10                     |         | 0                       |         | 3            |         | 7                     |         | 3          |         | 0              |         | 0        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 71    |    |
|      | 3                   | 6       | 0          | 0       | 5                     | 10      | 8          | 8       | 3                    | 5       | 0               | 0       | 0           | 0       | 2                      | 8       | 0                       | 0       | 1            | 2       | 0                     | 7       | 1          | 2       | 0              | 0       | 0        | 0       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 23    | 48 |
| 6    | 11                  | 0       |            |         | 15                    |         | 18         |         | 9                    |         | 0               |         | 0           |         | 11                     |         | 0                       |         | 3            |         | 8                     |         | 5          |         | 1              |         | 5        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 86    |    |
|      | 3                   | 8       | 0          | 0       | 4                     | 11      | 7          | 11      | 2                    | 7       | 0               | 0       | 0           | 0       | 2                      | 9       | 0                       | 0       | 1            | 2       | 0                     | 8       | 1          | 4       | 0              | 1       | 0        | 5       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 20    | 66 |
| 7    | 12                  | 0       |            |         | 14                    |         | 20         |         | 8                    |         | 0               |         | 0           |         | 13                     |         | 0                       |         | 2            |         | 9                     |         | 6          |         | 1              |         | 4        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 89    |    |
|      | 4                   | 8       | 0          | 0       | 4                     | 10      | 7          | 13      | 2                    | 6       | 0               | 0       | 0           | 0       | 3                      | 10      | 0                       | 0       | 0            | 2       | 1                     | 8       | 1          | 5       | 0              | 1       | 0        | 4       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 22    | 67 |
| 8    | 12                  | 0       |            |         | 12                    |         | 19         |         | 9                    |         | 0               |         | 0           |         | 10                     |         | 0                       |         | 3            |         | 10                    |         | 3          |         | 1              |         | 6        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 85    |    |
|      | 4                   | 8       | 0          | 0       | 4                     | 8       | 8          | 11      | 2                    | 7       | 0               | 0       | 0           | 0       | 2                      | 8       | 0                       | 0       | 1            | 2       | 2                     | 8       | 0          | 3       | 0              | 1       | 0        | 6       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 23    | 62 |
| 9    | 12                  | 0       |            |         | 13                    |         | 18         |         | 10                   |         | 0               |         | 0           |         | 12                     |         | 0                       |         | 3            |         | 10                    |         | 3          |         | 1              |         | 6        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 88    |    |
|      | 4                   | 8       | 0          | 0       | 5                     | 8       | 9          | 9       | 4                    | 6       | 0               | 0       | 0           | 0       | 2                      | 10      | 0                       | 0       | 1            | 2       | 2                     | 8       | 1          | 2       | 0              | 1       | 0        | 6       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 28    | 60 |
| 10   | 12                  | 0       |            |         | 16                    |         | 21         |         | 9                    |         | 0               |         | 0           |         | 13                     |         | 0                       |         | 2            |         | 10                    |         | 6          |         | 1              |         | 3        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 93    |    |
|      | 4                   | 8       | 0          | 0       | 5                     | 11      | 9          | 12      | 3                    | 6       | 0               | 0       | 0           | 0       | 2                      | 11      | 0                       | 0       | 1            | 1       | 2                     | 8       | 1          | 5       | 0              | 1       | 0        | 3       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 27    | 66 |
| 11   | 12                  | 0       |            |         | 11                    |         | 21         |         | 8                    |         | 0               |         | 0           |         | 11                     |         | 0                       |         | 3            |         | 8                     |         | 5          |         | 0              |         | 4        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 83    |    |
|      | 4                   | 8       | 0          | 0       | 3                     | 8       | 8          | 13      | 3                    | 5       | 0               | 0       | 0           | 0       | 2                      | 9       | 0                       | 0       | 1            | 2       | 1                     | 7       | 1          | 4       | 0              | 0       | 0        | 4       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 0     | 23 |
| 12   | 11                  | 0       |            |         | 12                    |         | 17         |         | 8                    |         | 0               |         | 0           |         | 10                     |         | 0                       |         | 2            |         | 4                     |         | 3          |         | 0              |         | 1        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 68    |    |
|      | 6                   | 5       | 0          | 0       | 5                     | 7       | 8          | 9       | 3                    | 5       | 0               | 0       | 0           | 0       | 1                      | 9       | 0                       | 0       | 1            | 1       | 3                     | 1       | 1          | 2       | 0              | 0       | 0        | 1       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 28    | 40 |
| 13   | 10                  | 0       |            |         | 17                    |         | 19         |         | 10                   |         | 0               |         | 0           |         | 13                     |         | 0                       |         | 3            |         | 10                    |         | 4          |         | 1              |         | 7        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 94    |    |
|      | 4                   | 6       | 0          | 0       | 7                     | 10      | 6          | 13      | 3                    | 7       | 0               | 0       | 0           | 0       | 2                      | 11      | 0                       | 0       | 1            | 2       | 2                     | 8       | 1          | 3       | 0              | 1       | 0        | 7       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 26    | 68 |
| 14   | 11                  | 0       |            |         | 18                    |         | 23         |         | 7                    |         | 0               |         | 0           |         | 12                     |         | 0                       |         | 2            |         | 8                     |         | 5          |         | 1              |         | 4        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 91    |    |
|      | 5                   | 6       | 0          | 0       | 6                     | 12      | 9          | 14      | 2                    | 5       | 0               | 0       | 0           | 0       | 2                      | 10      | 0                       | 0       | 0            | 2       | 1                     | 7       | 1          | 4       | 0              | 1       | 0        | 4       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 26    | 65 |
| 15   | 11                  | 0       |            |         | 17                    |         | 22         |         | 7                    |         | 0               |         | 0           |         | 11                     |         | 0                       |         | 3            |         | 10                    |         | 6          |         | 1              |         | 5        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 93    |    |
|      | 4                   | 7       | 0          | 0       | 4                     | 13      | 9          | 13      | 2                    | 5       | 0               | 0       | 0           | 0       | 2                      | 9       | 0                       | 0       | 0            | 3       | 2                     | 8       | 1          | 5       | 0              | 1       | 0        | 5       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 24    | 69 |
| 16   | 10                  | 0       |            |         | 16                    |         | 20         |         | 9                    |         | 0               |         | 0           |         | 13                     |         | 0                       |         | 3            |         | 10                    |         | 5          |         | 1              |         | 5        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 92    |    |
|      | 4                   | 6       | 0          | 0       | 5                     | 11      | 8          | 12      | 3                    | 6       | 0               | 0       | 0           | 0       | 2                      | 11      | 0                       | 0       | 0            | 3       | 2                     | 8       | 1          | 4       | 0              | 1       | 0        | 5       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 25    | 67 |
| 17   | 11                  | 0       |            |         | 15                    |         | 20         |         | 9                    |         | 0               |         | 0           |         | 11                     |         | 0                       |         | 3            |         | 10                    |         | 6          |         | 1              |         | 5        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 91    |    |
|      | 6                   | 5       | 0          | 0       | 6                     | 9       | 7          | 13      | 2                    | 7       | 0               | 0       | 0           | 0       | 2                      | 9       | 0                       | 0       | 0            | 3       | 2                     | 8       | 1          | 5       | 0              | 1       | 0        | 5       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 26    | 65 |
| 18   | 12                  | 0       |            |         | 14                    |         | 19         |         | 9                    |         | 0               |         | 0           |         | 8                      |         | 0                       |         | 3            |         | 7                     |         | 4          |         | 0              |         | 3        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 79    |    |
|      | 6                   | 6       | 0          | 0       | 6                     | 8       | 8          | 11      | 3                    | 6       | 0               | 0       | 0           | 0       | 2                      | 6       | 0                       | 0       | 0            | 3       | 1                     | 6       | 1          | 3       | 0              | 0       | 0        | 3       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 27    | 52 |
| 19   | 9                   | 0       |            |         | 15                    |         | 15         |         | 9                    |         | 0               |         | 0           |         | 7                      |         | 0                       |         | 3            |         | 8                     |         | 3          |         | 0              |         | 1        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 70    |    |
|      | 5                   | 4       | 0          | 0       | 6                     | 9       | 6          | 9       | 3                    | 6       | 0               | 0       | 0           | 0       | 2                      | 5       | 0                       | 0       | 0            | 3       | 2                     | 6       | 1          | 2       | 0              | 0       | 0        | 1       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 25    | 45 |
| 20   | 12                  | 0       |            |         | 17                    |         | 20         |         | 10                   |         | 0               |         | 0           |         | 13                     |         | 0                       |         | 3            |         | 9                     |         | 6          |         | 1              |         | 5        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 96    |    |
|      | 7                   | 5       | 0          | 0       | 6                     | 11      | 6          | 14      | 3                    | 7       | 0               | 0       | 0           | 0       | 3                      | 10      | 0                       | 0       | 0            | 3       | 1                     | 8       | 1          | 5       | 0              | 1       | 0        | 5       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 27    | 69 |
| 21   | 11                  | 0       |            |         | 13                    |         | 21         |         | 10                   |         | 0               |         | 0           |         | 12                     |         | 0                       |         | 2            |         | 9                     |         | 5          |         | 1              |         | 4        |         | 0        |         | 0        |         | 0          |         | 0       |         | 0                  |         | 0             |         | 88    |    |
|      | 6                   | 5       | 0          | 0       | 5                     | 8       | 7          | 14      | 3                    | 7       | 0               | 0       | 0           | 0       | 3                      | 9       | 0                       | 0       | 1            | 1       | 0                     | 9       | 1          | 4       | 0              | 1       | 0        | 4       | 0        | 0       | 0        | 0       | 0          | 0       | 0       | 0       | 0                  | 0       | 0             | 0       | 26    | 62 |
| 22   | 8</                 |         |            |         |                       |         |            |         |                      |         |                 |         |             |         |                        |         |                         |         |              |         |                       |         |            |         |                |         |          |         |          |         |          |         |            |         |         |         |                    |         |               |         |       |    |

[illegible]

| Date | PENANG BRANCH |         | SECURITY DEPARTMENT |         | PENANG SALES |         | PENANG WAREHOUSE |         | IT DEPARTMENT |         | TOTAL |         |
|------|---------------|---------|---------------------|---------|--------------|---------|------------------|---------|---------------|---------|-------|---------|
|      | Night         | Morning | Night               | Morning | Night        | Morning | Night            | Morning | Night         | Morning | Night | Morning |
| 19   | 4             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 4     |         |
|      | 2             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 2     | 2       |
| 20   | 2             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 2     |         |
|      | 0             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 0     | 2       |
| 21   | 6             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 6     |         |
|      | 4             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 4     | 2       |
| 22   | 6             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 6     |         |
|      | 4             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 4     | 2       |
| 23   | 6             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 6     |         |
|      | 4             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 4     | 2       |
| 24   | 6             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 6     |         |
|      | 4             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 4     | 2       |
| 25   | 5             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 5     |         |
|      | 3             | 2       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 3     | 2       |
| 26   | 0             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 0     |         |
|      | 0             | 0       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 0     | 0       |
| 27   | 0             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 0     |         |
|      | 0             | 0       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 0     | 0       |
| 28   | 0             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 0     |         |
|      | 0             | 0       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 0     | 0       |
| 29   | 0             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 0     |         |
|      | 0             | 0       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 0     | 0       |
| 30   | 0             |         | 0                   |         | 0            |         | 0                |         | 0             |         | 0     |         |
|      | 0             | 0       | 0                   | 0       | 0            | 0       | 0                | 0       | 0             | 0       | 0     | 0       |
| Date | PENANG BRANCH |         | SECURITY DEPARTMENT |         | PENANG SALES |         | PENANG WAREHOUSE |         | IT DEPARTMENT |         | TOTAL |         |
|      | Night         | Morning | Night               | Morning | Night        | Morning | Night            | Morning | Night         | Morning | Night | Morning |

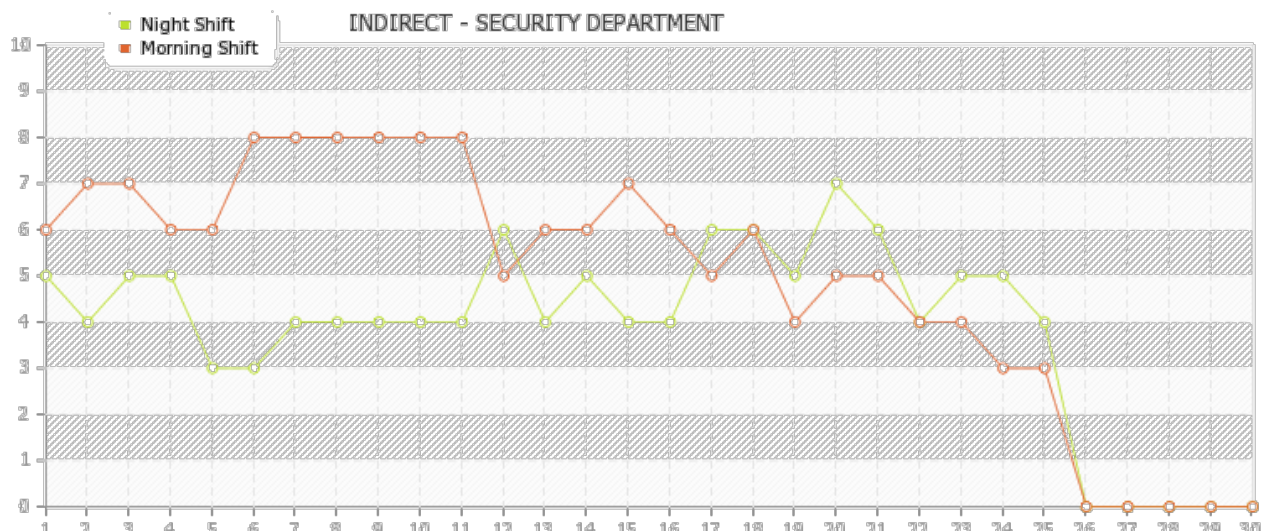
## DIRECT (Kookapaper Subang)

### Monthly Attendance for Subang DIRECT - PAPER MILL

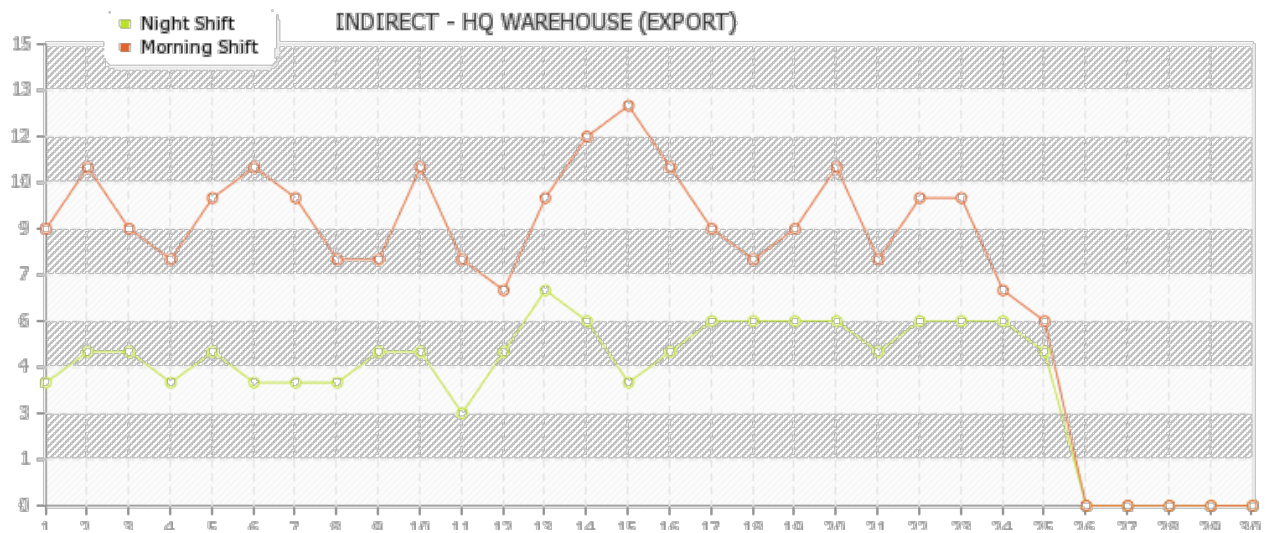


## INDIRECT (Kookapaper Subang)

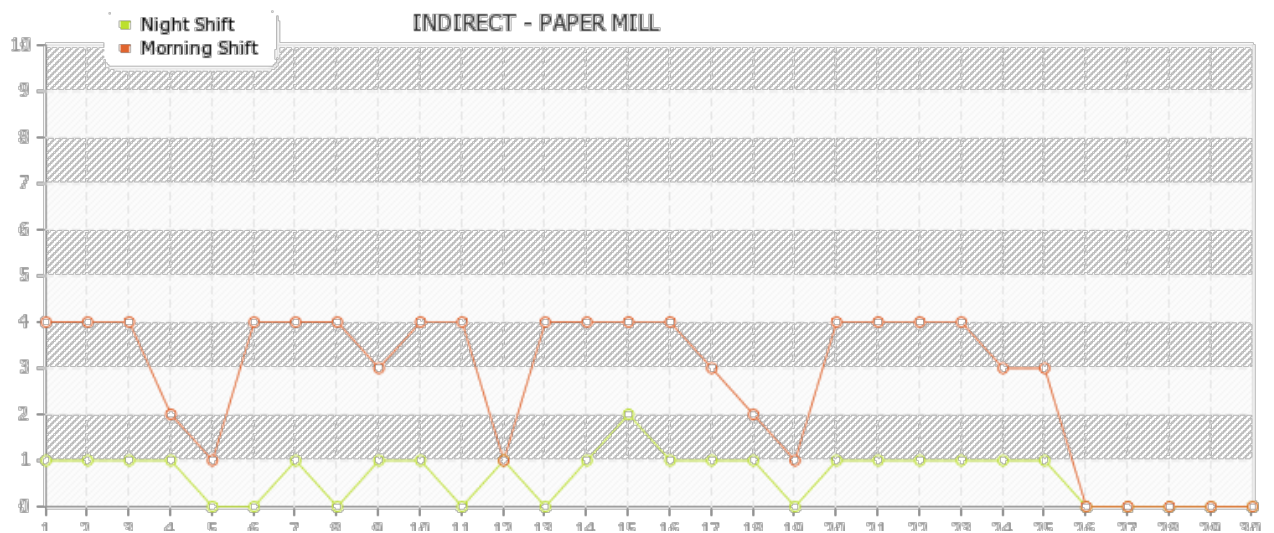
### Monthly Attendance for Subang INDIRECT - SECURITY DEPARTMENT



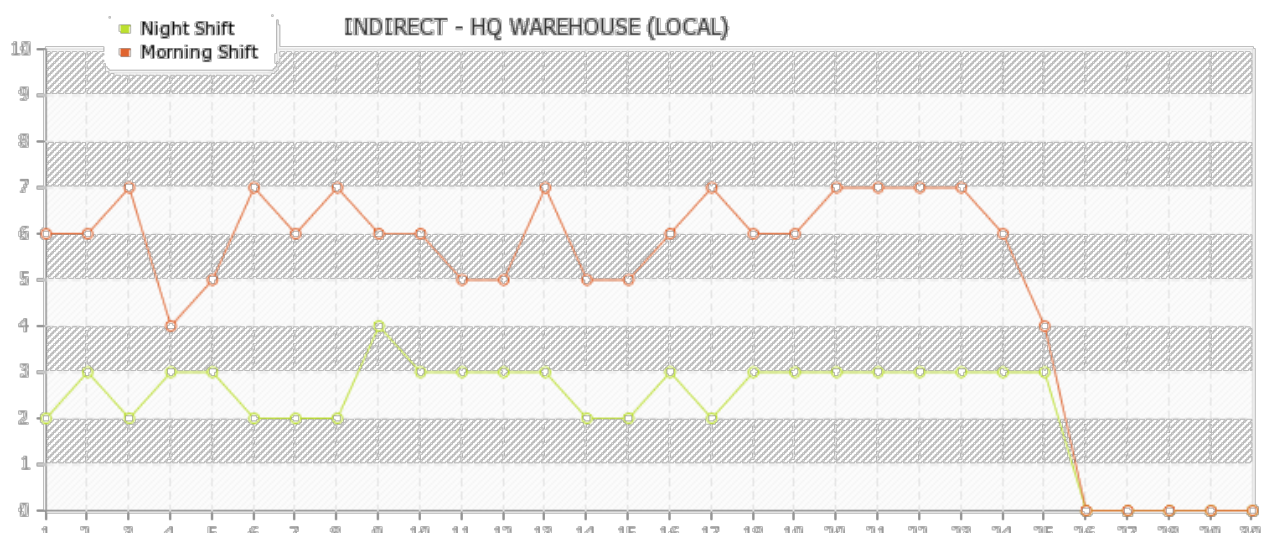
### Monthly Attendance for Subang INDIRECT - HQ WAREHOUSE (EXPORT)



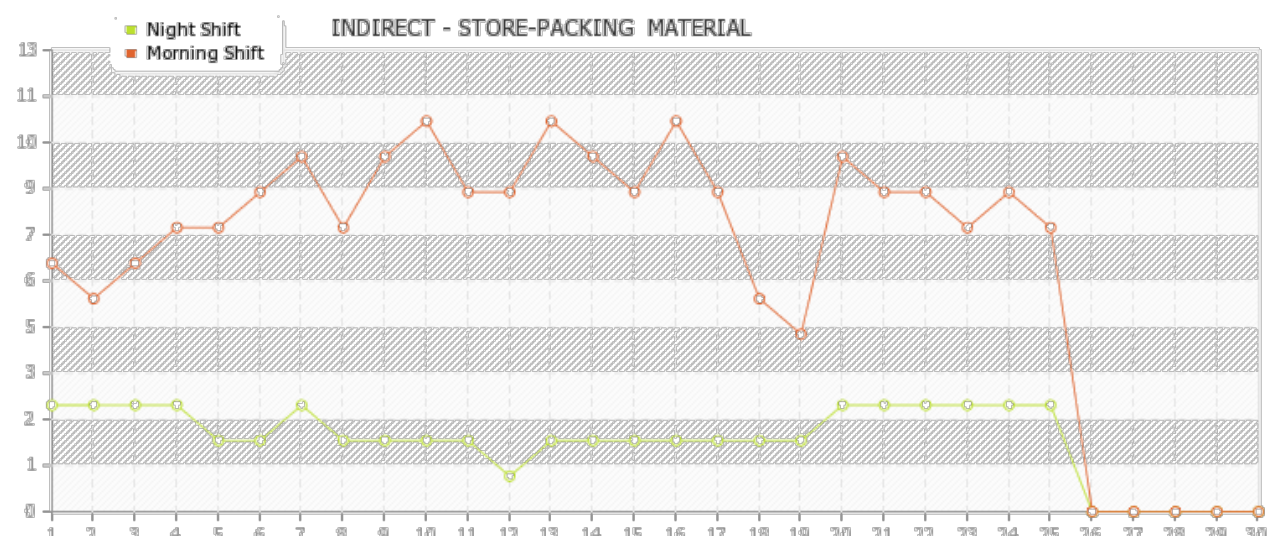
## Monthly Attendance for Subang INDIRECT - PAPER MILL



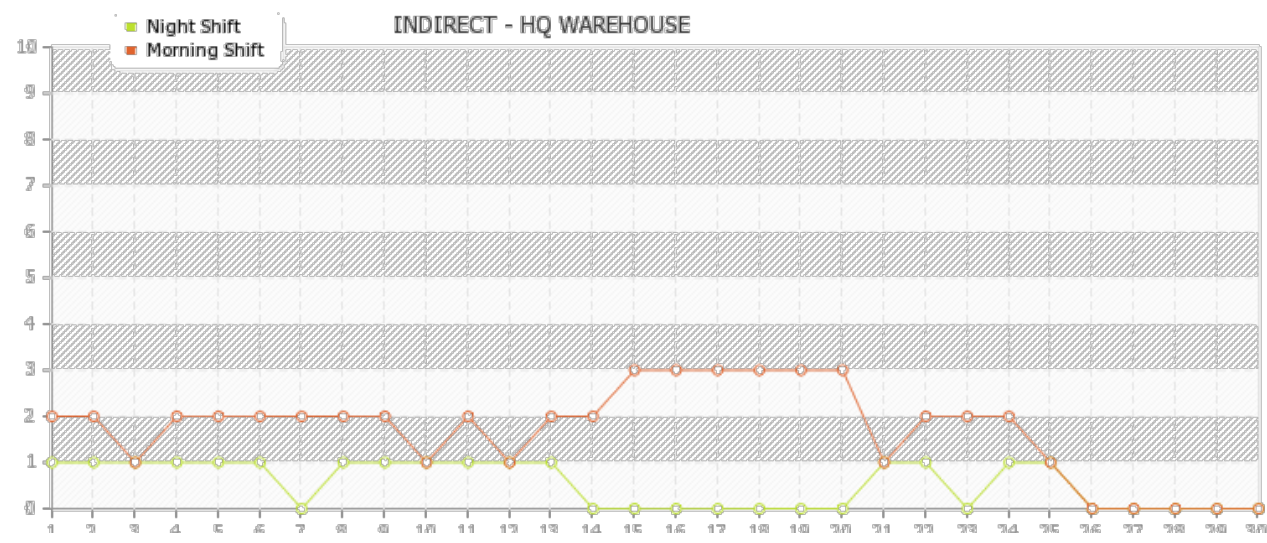
## Monthly Attendance for Subang INDIRECT - HQ WAREHOUSE (LOCAL)



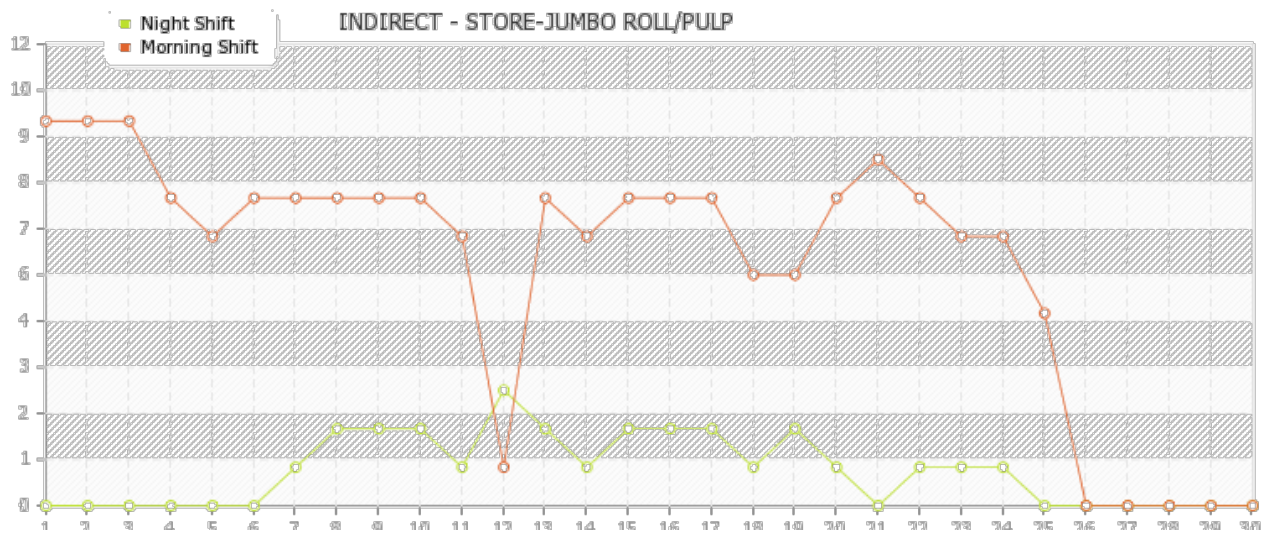
Monthly Attendance for Subang INDIRECT - STORE-PACKING MATERIAL



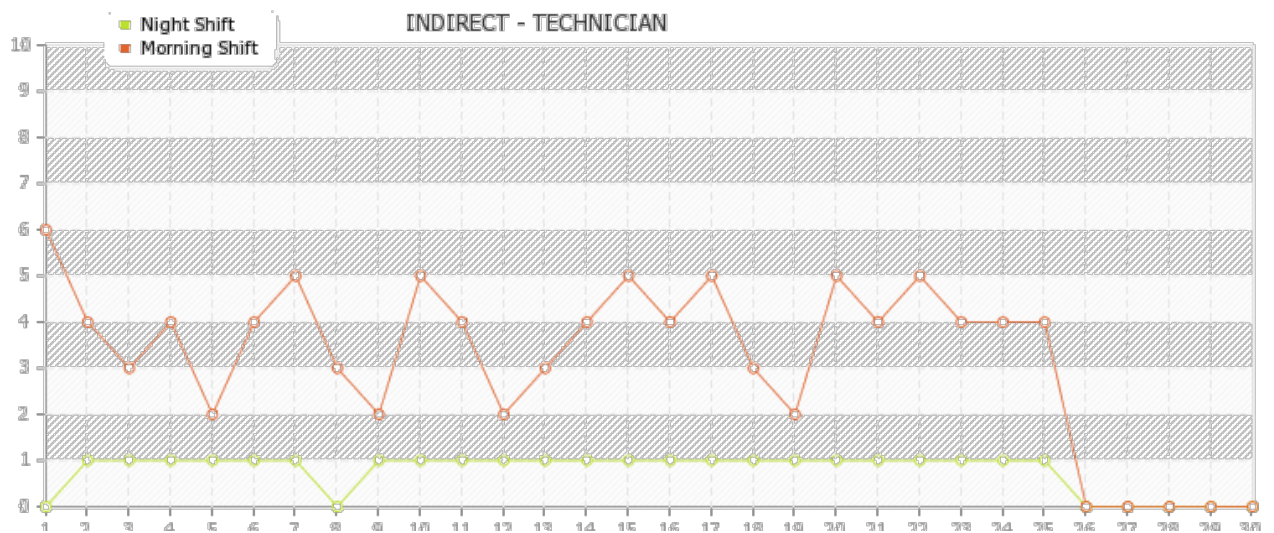
Monthly Attendance for Subang INDIRECT - HQ WAREHOUSE



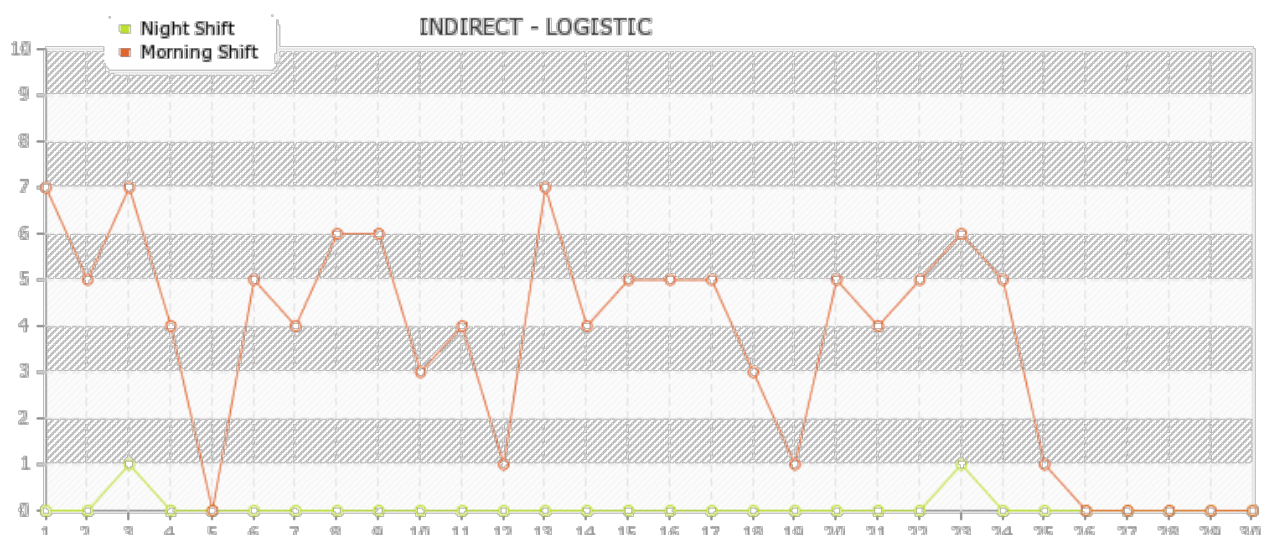
Monthly Attendance for Subang INDIRECT - STORE-JUMBO ROLL/PULP



## Monthly Attendance for Subang INDIRECT - TECHNICIAN



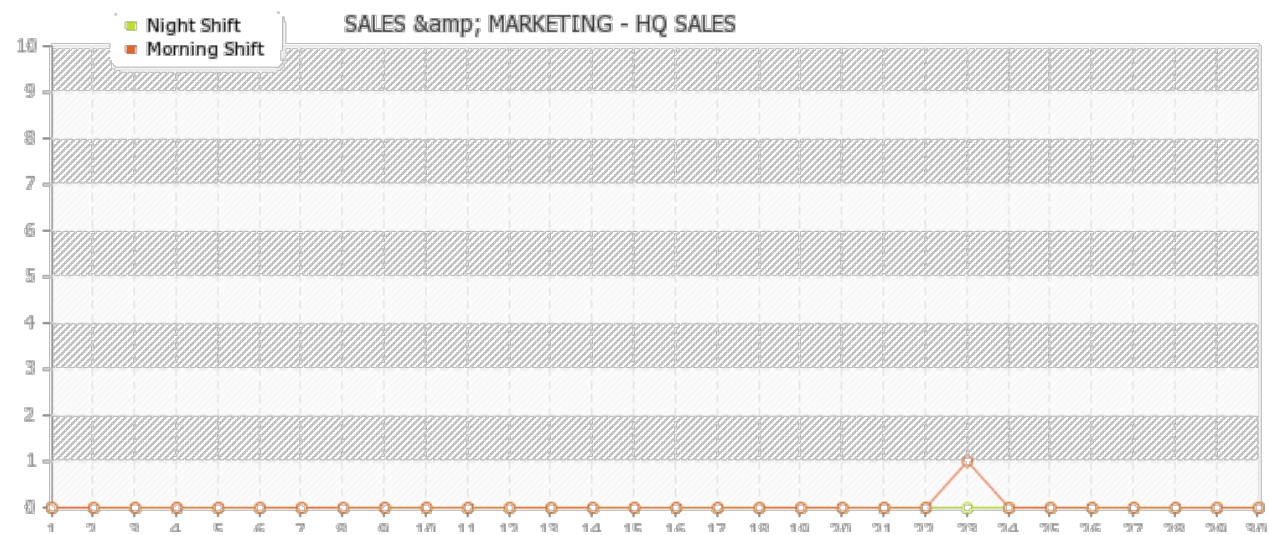
## Monthly Attendance for Subang INDIRECT - LOGISTIC



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# SALES & MARKETING (Kookapaper Subang)

## Monthly Attendance for Subang SALES & MARKETING - HQ SALES

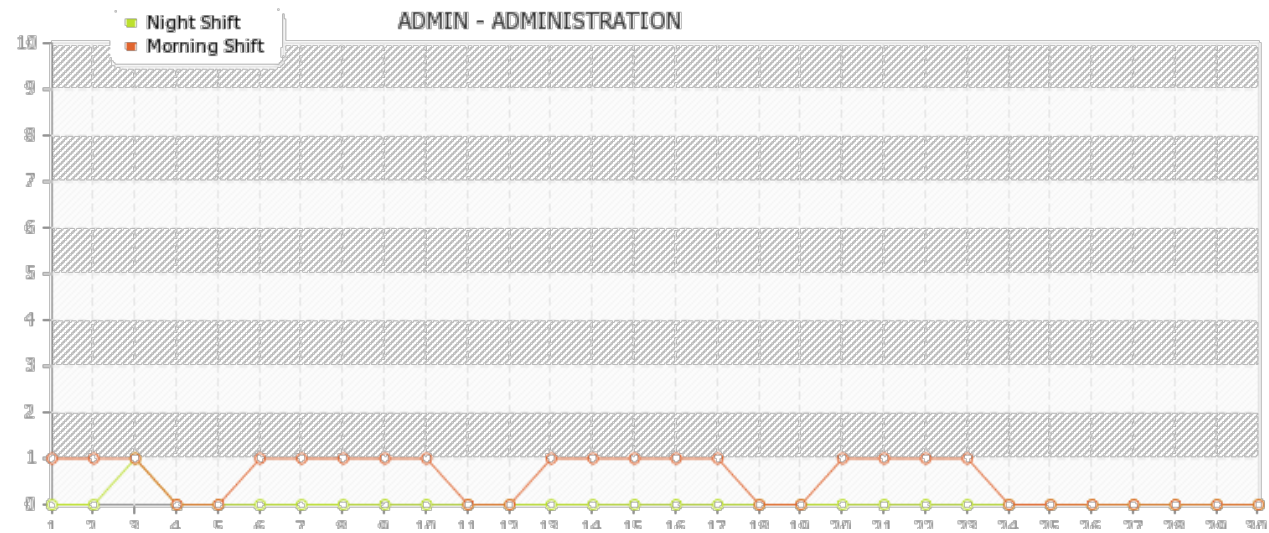


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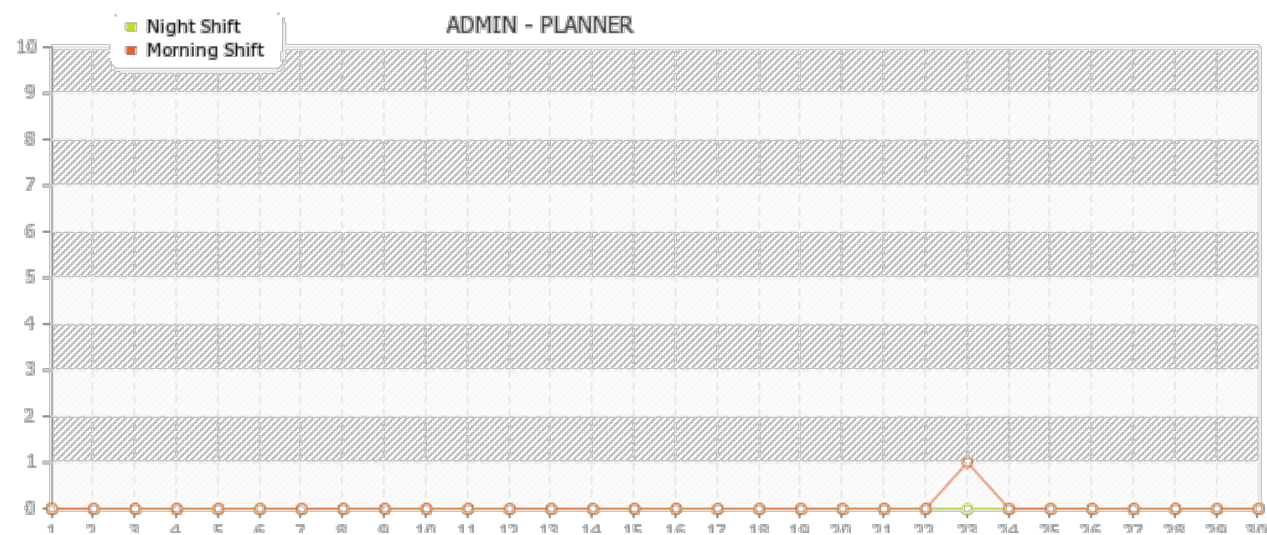
# OUTSOURCE (Kookapaper Subang)

## ADMIN (Kookapaper Subang)

## Monthly Attendance for Subang ADMIN - ADMINISTRATION

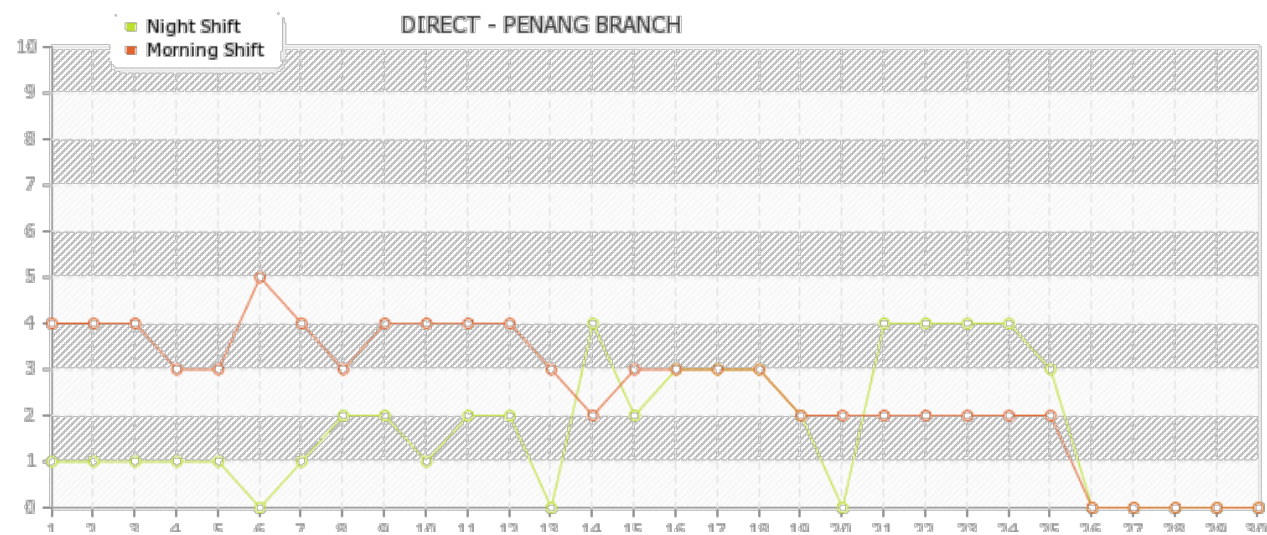


Monthly Attendance for Subang ADMIN - PLANNER

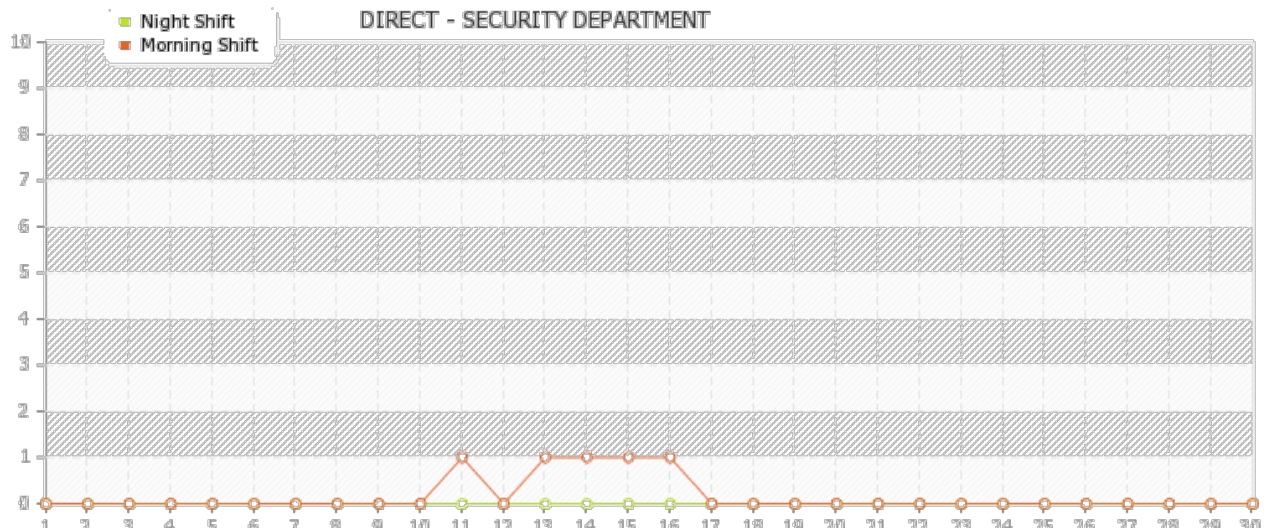


DIRECT (Kookapaper Penang)

Monthly Attendance for Penang DIRECT - PENANG BRANCH



Monthly Attendance for Penang DIRECT - SECURITY DEPARTMENT



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## INDIRECT (Kookapaper Penang)

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## SALES & MARKETING (Kookapaper Penang)

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## OUTSOURCE (Kookapaper Penang)

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## ADMIN (Kookapaper Penang)